



GOVERNMENT OF INDIA
MINISTRY OF COMMERCE AND INDUSTRY
OFFICE OF THE JOINT DIRECTOR GENERAL OF FOREIGN TRADE,
C BLOCK, PMT COMMERCIAL COMPLEX, SHANKARSETH ROAD,
SWARGATE, PUNE - 411 037

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Trade Notice No. 2/AM16 dated 01/02/2016

Sub: Trade Facilitation Measures

In order to facilitate the trade and to cut down transactions cost to the Exporters/Importers and keeping in line with the Trade Notice No. 14/2015 dated 19th January 2016 issued by the Director General of Foreign Trade, HQs, stressing the need to maintain absolute integrity and transparency in the functioning of the Director General of Foreign Trade Offices and the objective of making the Pune Regional Office personal contact free environment, the following steps are implemented with effect from 03/02/2016, Wednesday.

1. From 03/02/2016, there shall be no hand delivery of any Category of Documents to the Exporters/Importers at this Office Counters.
2. All correspondences including Authorizations/Deficiency letters shall be dispatched by Speed Post only.
3. In matters where there is an absolute necessity or great urgency, the Exporter/Importer may approach the Joint Director General of Foreign Trade along with the ID card issued by this office.

This Trade Notice is being issued herein to facilitate trade and with an explicit objective of streamlining the procedure for issue of documents by this office in line with the Trade Notice No. 14/2016 of the Director General of Foreign Trade, HQs. Support from Exporters/Importers Community is requested to make this arrangement to succeed and ensure that the functioning of this office is transparent.

S. Sasikumar
(S. SASIKUMAR)

JOINT DIRECTOR GENERAL OF FOREIGN TRADE
PUNE

Copy to:-

- 1) Notice Board
- 2) Deccan Chamber of Commerce & Industries, Pune
- 3) MCCIA, Pune
- 4) FIEO, Mumbai

With a request to
Disseminate this
Information through
your magazine /
News letters

- 5) Shri B.P. Bunkar- Jt.DGFT, O/o Additional Director General
of Foreign Trade, Mumbai